



GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS

(Managed by Venketeswar Educational Trust, Bhubaneswar)

(Approved by AICTE & Govt. of Odisha, Affiliated to BPUT)

Ref. No. GIET./389/2016-17

Date : 12/07/2016

OFFICE ORDER

SUB:-Re-formation of SC/ST/OBC Committee.

In compliance with the UGC and AICTE guidelines and as per the Scheduled Castes (SC) , Scheduled Tribes (ST) and Other Backward Castes (OBC) Prevention of Atrocities Act, 1989, No.33 of 1989 dated 11.09.1989, the Institute has re-constituted the SC/ST/OBC Committee of the following members with immediate effect to help the SC/ST/OBC categories integrate with other communities of the institute and to remove difficulties, which they may be experiencing.

Members of the SC/ST/OBC Committee:

Sl.No.	Name of the Committee Member	Profession	Associated with	Mobile Number
1	PROF. JETENDRA PADHI	TEACHING	CONVENOR-SC/ST/OBC CELL	7682830030
2	PROF. SOUMITRI BISWAS	TEACHING	CO-CONVENOR-SC/ST/OBC CELL	9437756295
3	PROF. SUBASHA CHANDRA MISHRA	TEACHING	MEMBER-SC/ST/OBC CELL	8895002353
4	PROF. SONALI ROUT	TEACHING	MEMBER-SC/ST/OBC CELL	8763149440
5	PROF. MRUTUNJAYA SENAPATI	TEACHING	MEMBER-SC/ST/OBC CELL	9438442388
6	MR. RAKESH SHARMA	SUPPORTING STAFF	MEMBER-SC/ST/OBC CELL	9853366948
7	SANGITA MAJHI	4 TH YEAR, ECE	STUDENT REPRESENTATIVE	8654921725
8	SWADHIN TANDI	4 TH YEAR, EE	STUDENT REPRESENTATIVE	9435871265
9	SOUMYAA RANJAN BEHERA	3 RD YEAR, CE	STUDENT REPRESENTATIVE	7785432198
10	SAGAR MALIK	4 TH YEAR, CSE	STUDENT REPRESENTATIVE	9854775216
11	MANGAL PRASAD BASKEY	3 RD YEAR, CSE	STUDENT REPRESENTATIVE	9932565514

CAMPUS :
Santi Niketan, At: Ghangapatna,
Po: Kantabada, Bhubaneswar
Dist: Khurda, Pin-752054
Odisha, India.

CITY OFFICE :
Plot No. 88/2, Behind TTD Kalyan Mandap
Jayadev Vihar, Bhubaneswar-751013
Ph.: 0674-2541843/2542842

Email : info.gietbbsr@gmail.com Visit us : www.gietbbsr.edu.in



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The present Committee and order Supersedes the earlier SC/ST/OBC Committee Constituted vide office order No-GIET/301/2015-16 Dated 13/08/2015.

Role of SC/ST/OBC Committee:

The scheduled Caste (SC) and Scheduled Tribes (ST) and other Backward Classes Cell should promote the special interest of students in the reserved category and to provide special inputs in areas where the students experience difficult.

The cell regularly have to conduct remedial coaching classes on life skills, personality development, writing assignments and making presentations and also have to organize interactive sessions and informal meetings with students to attend to their personal, social and academic problems.

The cell aware the grievances of OBC students and help them to manage academic and personal demands of college life effectively.

To arrange special opportunities to enhance the carrier growth of these students.

To conduct the programme for disseminating the scholarship schemes provided by governmental agencies and other sources.

The SC/ST/OBC/PWD students can approach the Section Officer of the Cell for redressal of any grievance(s) regarding academic, administrative or social problems. The Committee will meet the concerned students, understand their problem and take necessary action and/or render them necessary advice/help to resolve the matter.

Objectives of SC/ ST /OBC Committee:

According to the UGC Guidelines of 1998, following are the objectives of the Committee as follows i.

- i. To collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the College.
- ii. Analyze information on admissions, education, training and employment of SCs and STs; prepare reports for transmission to the authorities as may be required.
- iii. Function as a Grievances Redressal Cell for the grievances of SC/ST students and employees and render them necessary help in solving their academic as well as administrative problems.

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iv. To promote higher education among these two communities suffering economic, social and educational deprivations.

v. To facilitates the overall welfare of the students, staff and faculty as per the guidelines issued by AICTE.

vi. To empower the students belongs to other backward communities (OBC)

vii. To ensure provisions for an environment where all such students feel safe and secure.

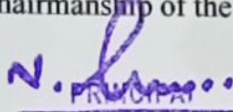
viii. To aware the OBC students regarding various scholarships program of State & Central Government.

ix. To ensure protection and reservation as provided in the constitution of India.

To encourage enrolling in career orientation programs that would empower and equip them with the necessary skills to choose career options.

Frequency of Meeting:

According to the regulations framed by AICTE, the Committee meets at least two times in a year and the decisions arrived at is mandatory to be implemented. The Committee functions under the Chairmanship of the Committee.


PRUDHVI

Gandhi Institute of Excellent Technocrats
PRINCIPAL
Ghangapatna Bhubaneswar

Copy to:

1. All members of the Committee for information and necessary action.
2. GM-Admin/Registrar/A.O/HR Cell, GIET Bhubaneswar for information and necessary action.
3. All SC/ST /OBC Students of GIET through mail.
4. All Notice Boards for information.
5. Web-site in-charge for uploading the same in college website.

CAMPUS :

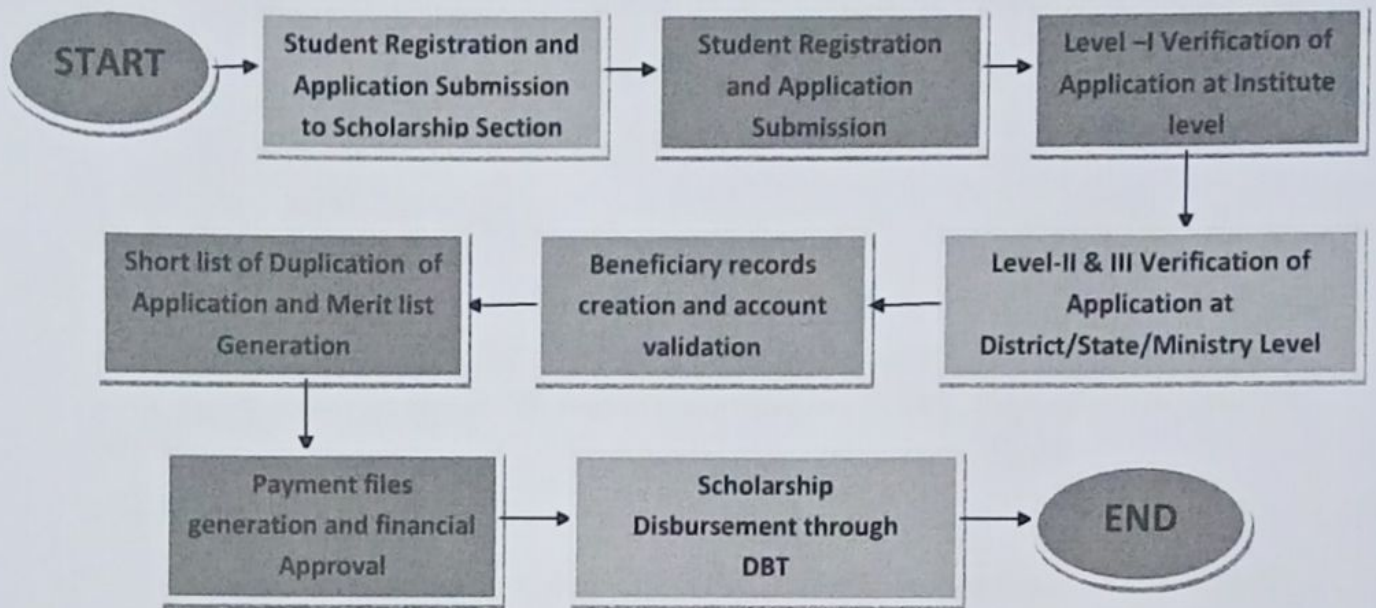
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SCHOLARSHIP FLOW CHART



J.P.
12.7.16
Convener

(SC/ST/OBC CELL)



GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS, BHUBANESWAR

Approved by AICTE, Affiliated to BPUT, Odisha

At: Ghangapatna, PO: Kantabada, Bhubaneswar Khordha, PIN: 752054

Letter No: GIET/258 / 2016

Date: 13rd July 2016

NOTICE

A meeting of the SC/ST/OBC Cell will be held in the Room No. 201 on 14/07/2017 at 02:00PM to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

Agenda:

- 1) Informing the concerned students about the SC/ST/OBC Scholarship Policies offered by the Govt. of Odisha & Govt. of India.
- 2) Submission of scholarship forms of all the eligible students with proper documentation
- 3) Conduct awareness program for the growth of the skills of individual.
- 4) Grievances of students facing difficulty in obtaining documentation for scholarships.
- 5) Utilization of Govt. Schemes.
- 6) Any other matter with the permission of the chair.

Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar
Chair Person

SC /ST/OBC Committee

Copy to:

- All Notice Boards for information.
- All members of the Committee for information and necessary action.
- A.O/HR Cell, GIET Bhubaneswar for information and necessary action.
- All Students belongs to Minority Cell of GIET through whats App group / Mail.
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**GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS, BHUBANESWAR**

Approved by AICTE, Affiliated to BPUT, Odisha

At: Ghangapatna, PO: Kantabada, Bhubaneswar Khordha, PIN: 752054

SC/ST/OBC COMMITTEE**Minutes of the Meeting Date:-14th July 2017**

The meeting of SC/ST/OBC Committee for the academic session 2016-17 was conducted on 14.7.2016(Thursday) at 02.00 PM in the Class Room No 201 .

Venue: Offline (Room 201)

Facilitator , Associate Professor, Dept of Mechanical Engg.

Following members were present in the meeting.

Name of the Member	Role in the SC/ST/OBC Committee	Signature
PROF. JETENDRA PADHI	CONVENER	
PROF. SOUMITRI BISWAS	CO- CONVENER	
PROF. SUBASHA CHANDRA MISHRA	MEMBER	
PROF. SONALI ROUT	MEMBER	
PROF. MRUTUNJAYA SENAPATI	MEMBER	
MR. RAKESH SHARMA	SUPPORTING STAFF	
SANGITA MAJHI	STUDENT REPRESENTATIVE	Sangita Majhi
SWADHIN TANDI	STUDENT REPRESENTATIVE	Swadhin Tandi
SOUMYAA RANJAN BEHERA	STUDENT REPRESENTATIVE	Soumya Ranjan Behera
SAGAR MALIK	STUDENT REPRESENTATIVE	Sagar Malik
MANGAL PRASAD BASKEY	STUDENT REPRESENTATIVE	Mangal Prasad Baskey

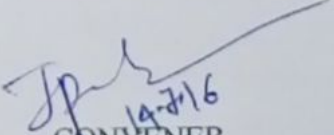
Agenda:

- 1) Informing the concerned students about the SC/ST/OBC Scholarship Policies offered by the Govt. of Odisha & Govt. of India.
- 2) Submission of scholarship forms of all the eligible students with proper documentation
- 3) Conduct awareness program for the growth of the skills of individual.

- 4) Grievances of students facing difficulty in obtaining documentation for scholarships.
- 5) Utilization of Govt. Schemes.
- 6) Any other matter with the permission of the chair.

Proceedings:

1. Prof. Jetendra Padhi read out the minutes of the previous meeting.
2. Prof. Soumitri Biswas was asked to conduct an interactive session for the concerned students regarding the SC/ST/OBC Scholarship Policies offered by the Govt. of Odisha as well as GOI and also to guide the new admitted students about the filing up of scholarship forms online.
3. Mr. Rakesh Sharma was asked to post the list of documents for application of the scholarship Required on all the students groups.
4. Prof. Mrutunjaya Senapati also presented the following before the committee members.
 - i. List of students whose scholarship forms had been rejected and the reason for it.
 - ii. The amounts received against the pending bills.
 - iii. List of students whose amounts had been reimbursed.
6. Mr. Sagar Malik, Student-Representative proposed the Vote of Thanks.


14-7-16
CONVENER

SC /ST/OBC Committee

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Approved by AICTE, Affiliated to BPUT, Odisha

At: Ghangapatna, PO: Kantabada, Bhubaneswar Khordha, PIN: 752054

Letter No: GIET/601 / 2016

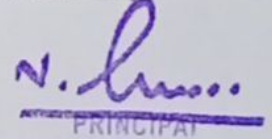
Date: 20th Dec 2016

NOTICE

A meeting of the SC/ST/OBC Cell will be held in the Room No. 205 on 21/12/2016 at 3:30PM to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

Agenda:

- 1) Informing the concerned students about the SC/ST/OBC Scholarship Policies offered by the Govt. of Odisha & Govt. of India.
- 2) Submission of scholarship forms of all the eligible students with proper documentation
- 3) Grievances of students facing difficulty in obtaining documentation for scholarships.
- 4) Review of the amounts received against the pending bills
- 5) Any other matter with the permission of the chair.


PRINCIPAL

Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar

Chair Person

SC/ ST/OBC Committee

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At: Ghangapatna, PO: Kantabada, Bhubaneswar Khordha, PIN: 752054

SC/ST/OBC COMMITTEE

Minutes of the Meeting held on 21 December 2016

Date: 21 Dec 2016 (Tuesday)

Time: 3:30 am

Venue: Offline (Room 205)

Facilitator: Prof. Jetendra Padhi Associate Professor, Dept of Mechanical Engg.

Attendees:

Name of the Member	Role in the SC/ST/OBC Committee	Signature
PROF. JETENDRA PADHI	CONVENER	
PROF. SOUMITRI BISWAS	CO- CONVENER	
PROF. SUBASHA CHANDRA MISHRA	MEMBER	
PROF. SONALI ROUT	MEMBER	
PROF. MRUTUNJAYA SENAPATI	MEMBER	
MR. RAKESH SHARMA	SUPPORTING STAFF	
SANGITA MAJHI	STUDENT REPRESENTATIVE	Sangita Majhi
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SAGAR MALIK	STUDENT REPRESENTATIVE	Sagar Malik
MANGAL PRASAD BASKEY	STUDENT REPRESENTATIVE	Mangal Prasad Baskey

Agenda of Meeting:

- 1) Informing the concerned students about the SC/ST/OBC Scholarship Policies offered by the Govt. of Odisha & Govt. of India.
- 2) Submission of scholarship forms of all the eligible students with proper documentation
- 3) Grievances of students facing difficulty in obtaining documentation for scholarships.

- 4) Review of the amounts received against the pending bills
- 5) Any other matter with the permission of the chair.

Discussion Issues:

The following topics were discussed during the meeting.

1) Students Level

- Redressal of grievance if any while applying for admission in GIET
- Redressal of grievance if any while admission in GIET.
- Any other Caste Based Discrimination Redressal.

2) Employee Level

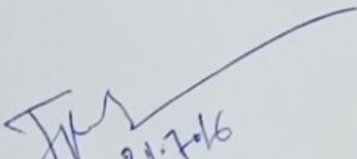
- Redressal of grievances if any during Academic year.
- Any other Caste Based Discrimination Redressal.
- No complaints or grievances were reported.

Actions:

No actions were required.

New Action Plan:

No new actions were required.


21.7.16
CONVENER

SC/ST/OBC Cell

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